

**APPLICATION FOR THE McLENNAN COUNTY COURTS AT LAW  
ATTORNEY CRIMINAL APPOINTMENT LIST**

Full Name: \_\_\_\_\_  
Office Address: \_\_\_\_\_  
Mailing Address: (if diff.) \_\_\_\_\_  
City, State and Zip: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
City, State and Zip: \_\_\_\_\_

Texas State Bar No. \_\_\_\_\_  
Office Phone: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_  
Office Fax: \_\_\_\_\_  
E-Mail Address: \_\_\_\_\_  
Birth Date: \_\_\_\_\_

**Note:** *Your primary office must be in McLennan County. You must maintain a physical office address in McLennan County, with local telephone and facsimile numbers. Your office telephone must be answered, during business hours, by you or your reception staff, not by a messaging device. You must notify the Court Administrator immediately of any changes to any of the information above.*

**EDUCATION:**

Undergraduate School: \_\_\_\_\_ Date Graduated: \_\_\_\_\_  
Law School: \_\_\_\_\_ Date Graduated: \_\_\_\_\_  
Are you fluent in any language other than English? Yes \_\_\_\_ No \_\_\_\_ Which language(s)? \_\_\_\_\_

Have you attended the Advanced Criminal Law Course within the last four years? Yes \_\_\_\_ No \_\_\_\_

Have you had at least eight hours of CLE in Criminal Law in the last compliance year? Yes \_\_\_\_ No \_\_\_\_

If "Yes," attach documentation or give details below

\_\_\_\_\_  
\_\_\_\_\_

**PROFESSIONAL:**

Date licensed to practice law in Texas: \_\_\_\_\_

Are you licensed to practice in federal court or other states. Yes \_\_\_\_ No \_\_\_\_ If checked, what Courts? \_\_\_\_\_

Have you ever been publicly sanctioned or publicly reprimanded by the State Bar? Yes \_\_\_\_ No \_\_\_\_

If "Yes," explain: \_\_\_\_\_

Have you ever been involuntarily removed from or denied inclusion in any court appointment list? Yes \_\_\_\_ No \_\_\_\_

If "Yes," explain: \_\_\_\_\_

**EXPERIENCE:**

Briefly describe your legal experience, including your fields of legal practice. (Include the percentage which has been criminal law.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever served in a criminal prosecutor's office? Yes \_\_\_\_ No \_\_\_\_

If "Yes," where and when: \_\_\_\_\_

\_\_\_\_\_

How many criminal cases (estimated) have you prosecuted as lead counsel, (regardless of disposition)?

Misdemeanor \_\_\_\_\_ Felony \_\_\_\_\_

How many criminal cases (estimated) have you defended as lead counsel, (regardless of disposition)?

Misdemeanor \_\_\_\_\_ Felony \_\_\_\_\_

How many criminal jury trials (estimated) have you tried as lead counsel?

Misdemeanor \_\_\_\_\_ Felony \_\_\_\_\_

How many contested non-jury criminal matters have you tried as lead counsel? Misdemeanor \_\_\_\_\_ Felony \_\_\_\_\_

(Check all that apply)

- ☐ Have at least one year experience in criminal litigation.  
☐ Have tried, as lead defense counsel, at least one criminal case of the grade of Class B misdemeanor or higher.  
☐ Have briefed and/or argued at least one criminal case on appeal.  
☐ I am board certified in criminal law.  
☐ I possess the following special qualifications to represent criminal defendants:  
\_\_\_\_\_

#### AVAILABILITY:

In order to receive misdemeanor appointments, you must (check those with which you currently comply):

- ☐ Maintain a local (*McLennan County*) principal office with a local business phone which is answered by a receptionist or answering service from 8:00 a.m. through 5:00 p.m., Monday through Friday (excluding official county holidays);  
☐ Have a receptionist or answering service which will promptly notify you of any and all appointments or court hearings;  
☐ Maintain a fax number or an email address which will receive transmitted documents 24 hours a day, 7 days a week;  
☐ Maintain, or have access to, local (*McLennan County*) office or conference space where you can meet with Defendants.

By my signature I attest that:

1. The information I have provided in this application is true and accurate;
2. I will comply with the requirements of Article 26.04(j)(1), Texas Code of Criminal Procedure;
3. I have read, I am qualified under and I will comply with the McLennan County Courts at Law Indigent Defense Plan, as amended, and all other local Court rules; and
4. I will inform the County Courts at Law immediately if, at any time, I cease to be qualified for the misdemeanor appointment list.

I wish to receive notices of appointments, reset notices, and all other communication from the Court at my: (*select one*)

☐ e-mail address ☐ facsimile telephone number ☐ physical address

SIGNED on: \_\_\_\_\_.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Sponsoring Attorney (*If Required*)

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

☐ Approved ☐ Not Approved

\_\_\_\_\_  
Vikram Deivanayagam, Judge  
County Court at Law

\_\_\_\_\_  
Date

☐ Approved ☐ Not Approved

\_\_\_\_\_  
Brad Cates, Judge  
County Court at Law No. Two

\_\_\_\_\_  
Date